

# *EAJSA*

## **Easton Area Joint Sewer Authority**

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### **MEMORANDUM**

TO: Members of the Public

FROM: Easton Area Joint Sewer Authority

DATE: November 10, 2020

SUBJECT: November 16<sup>th</sup> 2020 Authority Meeting

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Please note that the in-person Easton Area Joint Sewer Authority (Authority) meeting scheduled for Monday, November 16, 2020 at 6:00 PM at the Palmer Library has been cancelled.

This meeting will now be held via video and audio advanced communication using the Zoom internet application or telephone option due to the COVID-19 pandemic emergency.

If you would like to pose a general question or comment to the Authority or a question or comment regarding any items listed on the attached agenda, please do the following:

- Call 610-250-6680 prior to 5:30 PM on November 16, 2020 and leave a message stating your question or comment;
- Email your question or comment to [dhopkins@easton-pa.gov](mailto:dhopkins@easton-pa.gov) prior to 5:30 PM on November 16, 2020;
- Send a letter with your question or comment to the Authority Office via the USPS and we will respond to it upon receipt.

Finally, note that this meeting will be recorded and a copy of the meeting minutes and/or a copy of the recording can be made available upon request at a later date.

Thanks in advance for your understanding.