

## **MINUTES OF THE EASTON AREA JOINT SEWER AUTHORITY**

**November 16, 2020**

- ❖ The regular monthly meeting of the Easton Area Joint Sewer Authority was held at 6:00 pm via Zoom video conference on Monday, November 16, 2020.
- ❖ The meeting was called to order by Chairman, Robert Lammi, who ordered the roll to be called at 6:01 p.m. Members in attendance via Zoom video conference.

#	Member	Municipality	Term Expires	Present	Absent	Time entered
1	Robert Blanchfield	Palmer Township	12/31/2020	X		*
2	Tim Weis	Forks Township	12/31/2019		X	
3	John Van Arman	City of Easton	12/31/2024	X		*
4	Dave Hopkins Vice-Chairman	City of Easton	12/31/2022	X		*
5	Paul James	West Easton Borough	12/31/2024	X		*
6	Robert Lammi Chairman	Palmer Township	12/31/2024	X		*
7	Joseph Mauro	City of Easton	12/31/2020	X		*
8	James McGowan Treasurer	Wilson Borough	12/31/2024	X		*
9	Charles Peterson	City of Easton	12/31/2023	X		<b>6:04 PM</b>
10	Steven Riegel	Tatamy Borough	12/31/2024	X		*
11	Robert Werner	City of Easton	12/31/2020	X		*

\* Beginning of meeting

\*\* adjournment of meeting

❖ **The following personnel were in attendance via Zoom:**

Mr. Michael Gaul (Solicitor), Mr. Jeff Morgan, (SC Engineers), Ms. Alex Hoffman, (IPP Manager/Assistant Operations Manager of WWTP), Mr. John Schimmel, (Accountant), and Mr. Chuck Wilson, (Operations Manager of WWTP).

A motion by Mr. McGowan, seconded by Mr. Riegel to approve the minutes of the October 19, 2020 regular meeting, was passed by a voice vote (10-0). **Motion Carried**

❖ **Courtesy of the floor:** None

## ***SOLICITOR'S REPORT***

Mr. Gaul reported that a Kressler Wolff and Miller settlement agreement should be ready for finalizing next week.

Mr. Gaul reported that Weyerbacher should be caught up, at least on a check standpoint on their delinquencies. There was a check made out on Friday for the second half of the 1<sup>st</sup> Quarter payments, Weyerbacher sent photos of the checks. Another check was issued for their penalties and fees. Mr. Gaul stated that one check seems to be missing, if that check can't be found, Weyerbacher will need to stop payment and reissue a new check.

## ***ACCOUNTANT'S REPORT***

Mr. Schimmel reported that he had nothing to report other than what was provided in the packet; the 2021 budget will be addressed later in the meeting.

A motion by Mr. Mauro, seconded by Mr. Van Arman for approval of the November 2020 bills, all in favor by voice vote, (10-0).

**Motion Carried 2020-11-16 A**

## ***ENGINEER'S REPORT***

Mr. Morgan had the following items for board approval;

### **❖ ITEM 11-01-2020 EAJSA WWTP-Approval of Price Quote to Purchase Spare Scum Pump**

Mr. Morgan reported that each Primary Clarifier has a scum pit, and each has one scum pump in it, which pumps the scum from the clarifiers to the digesters. When one goes down and out for service, the scum pumping is then down for several weeks. A spare pump would fit into the system and the maintenance staff would be able to swap it out. The amount for approval is \$17,650.86.

A motion by Mr. Hopkins, seconded by Mr. James for approval of the price quote to purchase a spare scum pump in the amount of \$17,650.86, all in favor by voice vote, (10-0).

**Motion Carried 2020-11-16 B**

### **❖ ITEM 11-02-2020 Proposal for Engineering Design and Bidding Services for the Installation of New Mechanical Bar Screens at the WWTP**

Mr. Morgan reported that the second item for approval is the proposal for the design of the mechanical bar screens at the WWTP. The existing bar screens at

the headworks are about twenty years old with a removal efficiency of about 35%. The mechanical bar screens being looked at will have a much higher removal efficiency and prevent the rags from accumulating in the primary clarifiers, sludge pumps, and the digesters. The proposal was reviewed and approved at the Engineering Committee.

A motion by Mr. Werner, seconded by Mr. Hopkins for approval of the proposal for engineering design and bidding services for the installation of the new mechanical bar screens at the WWTP in the amount of \$35,330.00, all in favor by voice vote, (10-0).

**Motion Carried 2020-11-16 C**

Mr. Morgan reported that the EAJSA has received the DEP permit for the disk filter project. The design of that project has been moving ahead and will be going out to bid.

Mr. Morgan stated the EAJSA received a notice from the Public Utility Commission indicating that the Authority failed to respond to a PA One Call. The Authority is not going to admit fault because the Authority didn't receive the ticket. Nor should have received a ticket, because there are no Authority lines in Wilson Borough where the incident occurred. Mr. Morgan stated that he is going to draft a letter for Mr. Lammi to sign disputing the notice and \$250 fine. Mr. Gaul will review the letter before being mailed out.

Mr. Morgan also reported that he spoke to the DRBC about the docket update for the disk filter project. He also stated, that after today, the Authority will be moving ahead with the design of bar screen project and continue to work on the financing. Mr. Morgan will have more to present for the December meeting regarding the financing.

**OPERATIONS REPORT**

Mr. Wilson reported that the plant is running very well. The grit screw had to be rebuilt, one of the shafts was starting to become oblong. The maintenance team repaired the leaks in the 16-inch line in the meter pit, using repair clamps. Mr. Wilson stated that BSI finished the project of updating the fiber optic switches.

**PRETREATMENT REPORT**

Ms. Hoffman reported that a permit application was received from Recycle Oil. A site visit will be scheduled with them to determine a potential sample site and discuss the components of their wastewater. Ms. Hoffman stated that preliminary sampling will be completed to determine that Recycle Oil will be able to meet the EAJSA's Local Limits.

Ms. Hoffman stated that she is waiting on responses from Straight Arrow and Victaulic and will continue to work on their categorical permits for the start of 2021.

❖ **New Business:**

The 2021 Budget is ready to be approved by the Authority Board. The Budget total remains the same as the document submitted in the Board packet, but the Recording Secretary salary increased by \$600 and the administrative expense line item was decreased by \$600.

Mr. Lammi stated that he ask John to place \$1000 into the conferences and training line item for Board Members and staff to attend offered training events.

A motion by Mr. Werner, seconded by Mr. Riegel for approval of the 2021 EAJSA Budget, all in favor by voice vote, (10-0).

**Motion Carried 2020-11-16 D**

❖ **Old Business:** None

❖ **Unfinished Business:** None

The meeting was adjourned on a motion by Mr. Mauro and seconded by Mr. James at 6:51 pm.

Respectfully submitted,  
Alexandria Hoffman-EAJSA Corresponding Secretary/IPP Manager