

**MINUTES OF THE  
EASTON AREA JOINT SEWER AUTHORITY BOARD**

**January 19, 2021**

- ❖ The regular monthly meeting of the Easton Area Joint Sewer Authority Board was held at 6:00 p.m. on Monday, January 19, 2021. Due to the Covid-19 pandemic, the meeting was held via Zoom video conference, and telephone option. The meeting was open to the public. Each attendee of the meeting could hear each other attendee and be heard by each other attendee.
  
- ❖ The meeting was called to order by Chairman, Robert Lammi, who ordered the roll to be called at 6:01 p.m. Board Members were in attendance via Zoom video conference or telephone option.

#	Member	Municipality	Term Expires	Present	Absent	Time entered
1	Robert Blanchfield	Palmer Township	12/31/2020	X		*
2	Dave Hopkins Vice-Chairman	City of Easton	12/31/2022	X		*
3	Paul James	West Easton Borough	12/31/2024	X		*
4	Robert Lammi Chairman	Palmer Township	12/31/2024	X		*
5	Joseph Mauro	City of Easton	12/31/2020	X		*
6	James McGowan Treasurer	Wilson Borough	12/31/2024	X		*
7	Charles Peterson	City of Easton	12/31/2023	X		6:08 PM
8	Steven Riegel	Tatamy Borough	12/31/2024	X		*
9	John Van Arman	City of Easton	12/31/2024	X		6:03 PM
10	Tim Weis	Forks Township	12/31/2024	X		*
11	Robert Werner	City of Easton	12/31/2020	X		*

\* Beginning of meeting

\*\* adjournment of meeting

❖ **The following personnel were in attendance via Zoom:**

Mr. Michael Gaul (Solicitor), Kevin Reid (Bond Counsel from KingSpry), Mr. Ryan Hottenstein (Senior Vice President from Financial Solutions), (Mr. Jeff Morgan, (SC Engineers), Ms. Alex Hoffman, (IPP Manager/Assistant Operations Manager of WWTP), Mr. John Schimmel, (Accountant), and Mr. Chuck Wilson, (Operations Manager of WWTP).

## **REORGANIZATION**

A motion by Mr. Werner, seconded by Mr. Weis, to re-elect all current Authority Officers to their position for another year, was passed by a voice vote (10-0). Mr. Peterson was not in attendance at the time of the vote.

**Motion Carried 2021-01-19 A**

By virtue of the vote, the following individuals were elected to the following offices:

Chairman - Robert Lammi  
Vice Chairman – David Hopkins  
Secretary - Stephen Riegel  
Treasurer- James McGowan

### ❖ **Minutes Approval:**

A motion by Mr. Hopkins, seconded by Mr. Riegel to approve the minutes of the December 21, 2020 regular meeting, was passed by a voice vote (8-0). **Motion Carried.** Mr. Peterson was not in attendance at the time of the vote. Mr. Weis and Mr. Werner abstained.

- ❖ **Courtesy of the floor:** None. Mr. Hopkins confirmed that he had not received any e-mail or voice mail messages for public comment at the meeting. Ms. Hoffman confirmed that the Authority offices had not received any correspondence through the mail for public comment at the meeting, Ms. Hoffman stated that the Authority had received correspondence from PLIGIT asking that the Authority consider it for investment services in connection with the Authority's upcoming bond issue.

## **EXECUTIVE SESSION**

A motion by Mr. Riegel, seconded by Mr. James to enter executive session for legal advice from the Solicitor and Bond Counsel, was passed by a voice vote (11-0). **Motion Carried.**

- ❖ **Executive Session:** The Board entered Executive Session at 6:13 PM

A motion by Mr. Hopkins, seconded by Mr. Werner to exit executive session and return to regular public session, was passed by a voice vote (11-0). **Motion Carried.**

- ❖ **Regular Session:** The Board returned to Regular Session at 6:42 PM

## ***SOLICITOR'S REPORT***

Following Executive Session, Attorney Gaul, EAJSA Solicitor and Attorney Reid, Chairman of the Public Finance Group at King Spry, presented two action items to the Board for voting. The first item is approval of the Resolution 2021-01-19 B to authorize the Bond Issue.

A motion by Mr. Blanchfield, seconded by Mr. James to approve the Resolution 2021-01-19 B authorizing the Bond Issue, was passed by a voice vote (11-0). **Motion Carried 2021-01-19 B.** A copy of the Resolution is attached to the minutes and incorporated herein by reference.

Attorney Gaul presented the second item for approval which is the Motion to authorize a written addendum to the 1988 Sewage Treatment Service Agreement providing:

1. The 1988 Agreement remains in full force and effect;
2. The term of the Agreement is extended through the life of the 2015 Indenture, and until payment or provision for payment of all bonds issued under 2015 Indenture shall have been made, whichever occurs later;
3. The provisions of the 1988 Agreement, including without limitation Article VI, Charges and Payments, shall apply to projects financed or refinanced through the 2015 Indenture, and bonds issued thereunder, as though financed through the 1988 Indenture; and
4. The Authority is authorized to undertake Projects as defined by the 1988 Agreement and other capital additions to the Sewage Plant and related facilities, and finance or refinance them through the 2015 Indenture.

A motion by Mr. Mauro, seconded by Mr. Blanchfield to approve the Motion to authorize a written addendum to the 1988 Sewage Treatment Service Agreement presented to the Board by Attorney Gaul, was passed by a voice vote (11-0). **Motion Carried 2021-01-19 C**

Attorney Gaul reported that he sent updated bylaws to the document review committee for comments. Attorney Gaul will gather the comments from the committee and present to the Board as a whole; they will be reviewed and approved at the next meeting.

## ***ACCOUNTANT'S REPORT***

Mr. Schimmel reported that a resolution is needed for signatories for Fulton Bank. Mr. Schimmel requested that the Board approve a resolution for new signatories for the bank to include the Authority Officers and select members. The approved signatories are as follows: Robert Lammi, Robert Blanchfield, David Hopkins, James McGowan, and Stephen Riegel.

A motion by Mr. Mauro, seconded by Mr. Riegel for approve Authority resolution # 2021-01-19 D authorizing Robert Lammi, Robert Blanchfield, David Hopkins, James McGowan, and Stephen Riegel to be signatories to the Authority's Fulton Bank accounts., was passed by a voice vote (11-0).

**Motion Carried 2021-01-19 D**

A motion by Mr. James, seconded by Mr. McGowan for approval of the January 2021 bills, all in favor by voice vote, (11-0).

**Motion Carried 2021-01-19 E**

### **ENGINEERING COMMITTEE REPORT**

Mr. Morgan reported that there was a memo in the packet that listed projects and timelines for the various planned projects for 2021.

### **PRETREATMENT COMMITTEE REPORT**

Ms. Hoffman reported Oldcastle in Forks Township will be closing their facility and using the facility for their sister company APG. A closing inspection was preformed January 13, 2021. Oldcastle will be sending a certification of the chemicals they will be transferring to APG and properly disposing of the rest.

Ms. Hoffman stated that Georgia-Pacific Consumer Operations in Forks Township is scheduled to close by the end of the year 2021.

### **FINANCE COMMITTEE REPORT**

Mr. Schimmel had nothing to report of behalf of the Finance Committee.

### **AD HOC DOCUMENT REVIEW COMMITTEE REPORT**

The Ad Hoc Committee will review the updated bylaws.

### **OPERATIONS REPORT**

Mr. Wilson reported that there were no plant permit violations for 2020. Mr. Wilson stated that high CSO flow value is due to the Christmas rainstorm causing the river water to back-up into the metering area swaying the results high.

- ❖ **New Business**: The bid process for the Disk Filter Project is underway. The pre-bid meeting was held January 8, 2021. Bids are due January 29,

2021 and will be discussed at the February 2, 2021 Engineering Committee Meeting.

❖ **Old Business**: None

❖ **Unfinished Business**: None

The meeting was adjourned on a motion by Mr. Mauro and seconded by Mr. Van Arman at 7:14 pm.

Respectfully submitted,  
Alexandria Hoffman-EAJSA Corresponding Secretary/IPP Manager