

## **MINUTES OF THE EASTON AREA JOINT SEWER AUTHORITY**

**April 20, 2020**

- ❖ The regular monthly meeting of the Easton Area Joint Sewer Authority was held at 6:00 pm via telephone conference on Monday, April 20, 2020.
- ❖ The meeting was called to order by Chairman, Richard Marzuoli, who ordered the roll to be called at 6:00 p.m. All members in attendance via telephone.

#	Member	Municipality	Term Expires	Present	Absent	Time entered
1	Robert Blanchfield	Palmer Township	12/31/2020	X		*
2	Tim Weis	Forks Township	12/31/2019	X		*
3	John Van Arman	City of Easton	12/31/2024	X		6:10 PM
4	Dave Hopkins	City of Easton	12/31/2022	X		*
5	Paul James	West Easton Borough	12/31/2024	X		*
6	Robert Lammi Vice-Chairman	Palmer Township	12/31/2024	X		*
7	Richard Marzuoli Chairman	City of Easton	12/31/2020	X		*
8	Joseph Mauro	City of Easton	12/31/2020	X		*
9	James McGowan Treasurer	Wilson Borough	12/31/2024	X		*
10	Charles Peterson	City of Easton	12/31/2023	X		*
11	Steven Riegel	Tatamy Borough	12/31/2024	X		*
12	Robert Werner	City of Easton	12/31/2020	X		*

\* Beginning of meeting

\*\* adjournment of meeting

❖ **The following personnel were in attendance via telephone:**

Mr. McFall, (Solicitor), Mr. Jeff Morgan, (SC Engineers), Ms. Alex Hoffman, (IPP Manager/Assistant Operations Manager of WWTP), Mr. John Schimmel, (Accountant) and Mr. Chuck Wilson, (Operations Manager of WWTP).

A motion by Mr. McGowan, seconded by Mr. Riegel to approve the minutes of the February 17, 2020 regular meeting, was passed by a voice vote (11-0). Mr. Van Arman was not on the call at the time of the vote.

**Motion Carried**

❖ **Courtesy of the floor:** None

## ***SOLICITOR'S REPORT***

Mr. McFall had the following items to report:

Mr. McFall reported that Weyerbacher can only be held responsible for payment of bills for the services after April 2019. They now have a balance of \$1,655.05 due to the Authority.

Mr. McFall stated that he will be sending a letter to Kressler Wolff and Miller's lawyer for reimbursement of Barb's claims and the Authority's legal expenses.

## ***ACCOUNTANT'S REPORT***

Mr. Schimmel stated that to have access to review the Fulton account he will need a new signature document with several Board Member signatures.

A motion by Mr. Lammi, seconded by Mr. James for approval of the March 2020 bills, all in favor by voice vote, (12-0).

**Motion Carried 2020-04-20 A**

A motion by Mr. McGowan, seconded by Mr. Weis for approval of the April 2020 bills, all in favor by voice vote, (12-0).

**Motion Carried 2020-04-20 B**

## ***ENGINEER'S REPORT***

Mr. Morgan had the following item to for board approval;

### **❖ ITEM 04-01-2020 EAJSA Second Street Pump Station Approval of 16-inch Force Main Upgrade Study**

Mr. Morgan reported that due to the age and condition of the 16-inch force main in the Lehigh River the Authority requested a study for long term repair. The Engineering Committee discussed the study and requests for proposals were sent. In response to the request, four proposals were received. The Engineering Committee reviewed the proposals and recommends for full Board approval the proposal and price quote provided by BCM Engineers at the cost of \$33,490.00.

A motion by Mr. Hopkins, seconded by Mr. Mauro for approval of the proposal and price quote provided by BCM for the Second Street Pump Station 16-inch Forces Main Upgrade Study for \$33,490, all in favor by voice vote. (12-0).

**Motion Carried 2020-04-20 C**

Mr. Morgan had the following updates to provide to the Board;

Mr. Morgan stated that an NOV was received from DEP. A joint response from the Authority and the City of Easton was written and mailed to DEP before the due date. Mr. Morgan reported that the Chapter 94 report was complete and mailed. New IPP bills were issued on April 3, 2020 and the disk filter project is ongoing. The DEP packet for the disk filter project will be sent out this week.

### **OPERATIONS REPORT**

Mr. Wilson reported that the CSO is an estimate again for this month. A new meter was ordered in March, but due to COVID-19 was delayed. The new meter is scheduled to be installed next week. Mr. Wilson stated that four prices were received for the A2 aerator and Keener Electric came in at the lowest price. The aerator is set to be removed on April 30, 2020.

### **PRETREATMENT REPORT**

Ms. Hoffman reported she has been in communication with IPP Industries to determine who is open and who is closed due to COVID-19. About 6 industries are closed at this time. Sampling for open industries began this week and will continue during May. Closed industries will be reassessed and sampled towards the end of the quarter if they open.

- ❖ **Unfinished Business**: Mr. Lammi stated that a draft of the EAJSA Annual report for 2019 was emailed to the members for review. Mr. Lammi also stated that due to the COVID-19 he would like to schedule a video conference with prospect law firms applying for the solicitor position.
- ❖ **Old Business**: None
- ❖ **New Business**: None
- ❖ The meeting adjourned at 6:29 pm.

Respectfully submitted,

Alexandria Hoffman-EAJSA Corresponding Secretary/IPP Manager