

MINUTES OF THE EASTON AREA JOINT SEWER AUTHORITY

June 15, 2020

- ❖ The regular monthly meeting of the Easton Area Joint Sewer Authority was held at 6:00 pm via Zoom video conference on Monday, June 15, 2020.
- ❖ The meeting was called to order by Chairman, Richard Marzuoli, who ordered the roll to be called at 6:04 p.m. Members in attendance via Zoom video conference.

#	Member	Municipality	Term Expires	Present	Absent	Time entered
1	Robert Blanchfield	Palmer Township	12/31/2020	X		*
2	Tim Weis	Forks Township	12/31/2019	X		*
3	John Van Arman	City of Easton	12/31/2024	X		*
4	Dave Hopkins	City of Easton	12/31/2022	X		*
5	Paul James	West Easton Borough	12/31/2024		X	*
6	Robert Lammi Vice-Chairman	Palmer Township	12/31/2024	X		*
7	Richard Marzuoli Chairman	City of Easton	12/31/2020	X		*
8	Joseph Mauro	City of Easton	12/31/2020	X		*
9	James McGowan Treasurer	Wilson Borough	12/31/2024	X		*
10	Charles Peterson	City of Easton	12/31/2023	X		*
11	Steven Riegel	Tatamy Borough	12/31/2024	X		*
12	Robert Werner	City of Easton	12/31/2020		X	*

* Beginning of meeting

** adjournment of meeting

❖ **The following personnel were in attendance via Zoom:**

Mr. Alan McFall (Solicitor), Mr. Michael Gaul (Solicitor), Mr. Jeff Morgan, (SC Engineers), Ms. Alex Hoffman, (IPP Manager/Assistant Operations Manager of WWTP), Mr. John Schimmel, (Accountant) and Mr. Chuck Wilson, (Operations Manager of WWTP).

A motion by Mr. McGowan, seconded by Mr. Riegel to approve the minutes of the May 18, 2020 regular meeting, was passed by a voice vote (10-0). **Motion Carried**

- ❖ **Courtesy of the floor:** None

SOLICITOR'S REPORT

Mr. McFall reported that he spoke with Mr. Gaul on the phone and he will be providing him with transition materials. Mr. McFall also stated that he is working on completing the letter to Kressler Wolff & Miller.

Mr. Gaul introduced himself to the Board.

ACCOUNTANT'S REPORT

Mr. Schimmel had nothing to report.

A motion by Mr. McGowan, seconded by Mr. Mauro for approval of the June 2020 bills, all in favor by voice vote, (10-0).

Motion Carried 2020-06-15 A

ENGINEER'S REPORT

Mr. Morgan had the following items for board approval;

- ❖ **ITEM 06-01-2020 Approval of Proposal for Second Street Pump Station Force Main Support/Protection**

Mr. Morgan reported that at the time of the pipe repair the river water temperature was too cold to install the support bags, the water temperature is now warm enough to complete this project. The proposal is to excavate the Lehigh Riverbed under the recently repaired section of the force main, install Fabriform Concrete Bags in the bed of the River to support and protect the repaired portion of the pipe. UCI will then use a jet pump to push sediment back to fill in around the bags and pipe. The installation of the support bags will take approximately 5 days. The estimated cost in the proposal is \$60,000.

A motion by Mr. Lammi, seconded by Mr. Blanchfield for approval of the proposal for the Second Street Pump Station force main support/protection at an estimated cost of \$60,000.00, all in favor by voice vote. (10-0).

Motion Carried 2020-06-15 B

Mr. Morgan had the following updates to provide to the Board;

Mr. Morgan and BCM are working on the letter response to DEP regarding the disk filter project. This letter will be completed in the next few weeks.

Mr. Morgan also stated that the Clean Energy Grant for the FOG project will be on the July agenda.

OPERATIONS REPORT

Mr. Wilson reported that the plant has been running very well and the newest operator at the plant, Matt Maher, is now on shift. The Oxidation Ditch motor has taken a little longer than expected. The second part of the motor needed an extra \$600 of work. The motor should be back to the plant soon. Mr. Wilson stated that the TSS on average has been in single digits for the entire year, so far.

PRETREATMENT REPORT

Ms. Hoffman reported that Weyerbacher was issued an NOV for failure to respond to their previous pH NOV and Administrative Fine. Financial representatives from Weyerbacher acknowledged the email but, the Weyerbacher President has not responded with the required written response.

Ms. Hoffman also reported that many industries have reached out in the last few weeks regarding the capability to pay bill electronically. Currently, EAJSA doesn't accept electronic bill payments.

- ❖ **New Business**: Mr. Schimmel stated that the Audit Report has been completed and will be distributed to the Board Members. The rebate for the municipalities will be \$886,573. The Audit Report will be discussed at the July 2020 meeting.
- ❖ **Unfinished Business**: None
- ❖ **Old Business**: None

- ❖ The meeting adjourned at 6:37 pm.

Respectfully submitted,

Alexandria Hoffman-EAJSA Corresponding Secretary/IPP Manager