MINUTES OF THE
EASTON AREA JOINT SEWER AUTHORITY BOARD
June 15, 2026, Meeting

- The regular monthly meeting of the Easton Area Joint Sewer Authority Board was held at 5:00 p.m. on Monday, June 15, 2026, at the EAJSA Administration Building, 50-A South Delaware Drive, Easton, Pennsylvania 18042, with Zoom Meeting option. The meeting was open to the public.

- The meeting was called to order by Chairman, Mr. Dave Hopkins. Mr. Hopkins ordered the roll to be called at 5:00 p.m. Board Members were present in-person and via video conference option. Board members present at the call to order were as follows:

#	Member	Municipality	Term Expires	Present	Absent	Time Entered
1	Robert Blanchfield Treasurer	Palmer Township	12/31/2030		X	
2	Jeffrey Bracken	Wilson Borough	12/31/2029		X	
3	Luis Campos	City of Easton	12/31/2030	X		*
4	Patrick Caubel	City of Easton	12/31/2028		x	
4	James Frank	Forks Township	12/31/2029	X		*
5	David Hopkins Chairman	City of Easton	12/31/2028	X		*
6	Paul James Vice-Chairman	West Easton Borough	12/31/2029	X		*
7	Robert Lammi	Palmer Township	12/31/2029	X		*
8	Joseph Mauro Jr	City of Easton	12/31/2030	X		*
9	Stephen Riegel Secretary	Tatamy Borough	12/31/2029	X		*
11	Robert Werner	City of Easton	12/31/2030			5:02
12	VACANT	City of Easton	12/31/2029			

*Beginning of Meeting **Adjournment of Meeting

Board members attending via Zoom Meeting could hear each meeting attendee and be heard by each attendee.

- **The following personnel were in attendance:**
  Mike Gaul (King Spry law firm, Authority Solicitor), Jeff Morgan (SC Engineers, Authority Engineer), John Schimmel (Authority Accountant), Charles Wilson (City of Easton Operations Manager of WWTP), Alexandria Hoffman (City of Easton Assistant Operations Manager of WWTP, and Authority IPP Manager), Yuslendy Zorrilla (City of Easton Office Manager of WWTP, and Authority Administrative Assistant).

- **Agenda and any Amendment Approval:**
  A motion was made by Mr. Lammi and seconded by Mr. Riegel, to approve the posted agenda without any amendments. **Motion Carried (7-0).** Mr. Werner was not present to vote on the minutes.

- **Minutes Approval:**
  A motion was made by Mr. James and seconded by Mr. Mauro to approve the minutes of the Board's May 18, 2026, regular meeting, as presented. **Motion Carried (7-0).** Mr. Werner was not present to vote on the minutes.

  Mr. Werner entered the meeting at 5:02 p.m.

- **Courtesy of the floor:**
  Mr. Hopkins stated that the Authority had not received any correspondence through phone, email, or mail for public comment at the meeting. No members of the public attended the meeting.

SOLICITOR'S REPORT

Attorney Gaul was having traffic delays. Mr. Hopkins stated Mr. Gaul's report would be provided later on the agenda. Mr. Hopkins stated at this time the accountant's report would be provided.

ACCOUNTANT'S REPORT

Mr. John Schimmel, EAJSA Accountant, stated he had nothing to report.

Mr. James made a motion, seconded by Mr. Riegel, to approve May 18, 2026, bills for payment in the total amount of $ 75,735.15. **Motion Carried (7-0).** *Mr. Werner was having internet connection difficulties and was not present to vote.*

Mr. Lammi asked for a correction on his pay for the Finance Committee meeting which he did not attend and was wrongfully paid for. Mr. Lammi has already discussed with Accountant Mr. Schimmel deducting this pay from the next pay cycle.

Mr. Lammi made a motion, seconded by Mr. Mauro to approve the Bonds Fund Requisition 26-C2026-06 in the amount of $ 23,770.00 in accordance with the Authority Engineer's recommendation.
Motion Carried (7-0). *Mr. Werner continued to have internet connection difficulties and was not present to vote.*

ENGINEERING COMMITTEE REPORT

Mr. Lammi stated the Engineering Committee met earlier in the month and a number of updates were presented. Mr. Lammi gave the floor to Mr. Morgan to continue with the report.

Item # 06-01: Approval for Updated High Strength Waste Surcharge Formula

Mr. Morgan updated the Authority's High Strength Waste Surcharge (surcharge) Formula which includes a derivation of the treatment costs for the surcharge able parameters Biochemical Oxygen Demand (BOD5), Total Suspended Solids (TSS) and Ammonia-Nitrogen (NH3-N) and a summary of the treatment costs per thousand pounds for these parameters.

Mr. Morgan stated the method used to develop the Authority's updated surcharge rates consists of a combination of capital basis treatment costs allocations and functional treatment costs allocations.

Mr. Morgan also stated the data used to update the formula is from the Authority's 2024 Audit, Chapter 94 Report and additional City of Easton cost data related to the Sewage Treatment Expense line item in the Authority's budget. In this year's update, costs from 2024 ongoing or completed financed capital projects were added, and a 25-year financing rate of 5.5 percent was utilized. The overall capital and operational costs for 2024 were higher as compared to 2023. When comparing annual average plant influent loadings for 2024 to 2023, the BOD influent loading was slightly higher in 2024 than 2023, the TSS influent loading was slightly lower in 2024 than 2023 and the NH3-N influent loading for 2024 was slightly higher than 2023.

RESOLUTION # 2026-06-15A APPROVING AN UPDATED HIGH STRENGTH WASTE SURCHARGE FEE.

Mr. Morgan stated Solicitor Mr. Gaul prepared and distributed to the Board prior to the meeting a proposed

Resolution approving the updated surcharge formula consistent with Mr. Morgan's memo, and which has the calculation tables attached.

A Motion was made by Mr. James and seconded by Mr. Werner to adopt **RESOLUTION # 2026-06-15A APPROVING AN UPDATED HIGH STRENGTH WASTE SURCHARGE FEE. Motion Carried (8-0).**

Item # 06-02: Approval of Purchase of 2026 John Deere Gator XUV.

The Wastewater Treatment Plant (WWTP or plant) currently has three John Deere Gator XUVs. Two were built in 2013 and one was built in 2017. The plant was also utilizing two GEM Cars and a Bobcat (Tool Cat) Brand XUV which was loaned to it by the city. Plant management reported to Mr. Morgan that these three vehicles have reached the end of their useful life and need to be replaced. In fact, there is only one GEM Car still at the plant.

The Engineering Committee reviewed a price quote (contained in the Board meeting packet) in the amount of $30,808.47 for the purchase of a John Deere Gator XUV590E with snowplow equipment from Hilltop Sales & Service, Inc. The quote was provided in accordance with PA Department of General Services (DGS) Statewide Ag and Power Equipment Contract No. 4400028317 (PG 61 CH 22) (contract and supporting information contained in the Board meeting packet). The Authority purchased its 2017 John Deere Gator XUV with a salt spreader based upon pricing from a similar PA DGS statewide contract available at that time.

The Engineering Committee recommends that the Authority approve this price quote at their June 15, 2026, meeting. This purchase will be paid from the sewage treatment expense capital line item in the Authority's 2026 Budget and there are sufficient funds available in this line item.

Mr. Mauro and seconded by Mr. James made a Motion to Approve the Purchase of 2026 John Deere Gator XUV. **Motion Carried (8-0).**

Solicitor Mr. Gaul entered the meeting at 5:09 pm.

Mr. Morgan provided couple of updates:

- Continued work on the construction phase of a project which involves cleaning and inspection of Digester 1.
- Continued work on the close-out phase of the project to replace the 16-inch force main.
- Based on Engineer Designs the Authority still has 1.6 million dollars of open work which is available in the 2021 Bond Funds to cover that.
- Other projects currently working on out of the Authority's Capital Projects Budget line.
- Obtained and reviewed an engineering design and bidding services proposal from ARRO with the Engineering Committee for a project which will include installation of a permanent Methane Gas Scrubber System for WWTP's boilers. Followed up with ARRO on various questions regarding this proposal.
- Continued work on the design and bid phases of a project to make repairs identified as a result of the structural inspection of the canopy in the dewatered sludge area of the plant.

Mr. Gaul asked if item # 06-01 on the agenda was approved by Resolution. Mr. Morgan stated it was.

Mr. Hopkins asked Mr. Gaul to go back to his report. Mr. Gaul stated he had no report but did have a Resolution later on during the meeting.

PRETREATMENT COMMITTEE REPORT

Mr. Mauro stated he had no report but would like to make sure the agenda item, A.P. Deauville LLC Settlement Agreement, gets approval.

Ms. Hoffman stated IPP started doing Local Limits Sampling and Analysis for NPDES Permit Requirement and EPA. Ms. Hoffman stated it started with Palmer and Forks.

May 27, 2026

- Met with M.J. Reider regarding sampling and analysis requirements.
- Met with Palmer Township regarding background sample site near Blair Street and Division Street
- Met with Forks Township regarding background sample site on walking trail near Wagon Wheel Drive

May 28, 2026, to mid-late July 2026

- M.J. Reider is sampling Palmer and Forks sites for 4 days per week for about 5 weeks
- Internal Plant sampling will be completed by City of Easton Lab Staff; Internal sampling will be a few weeks behind M.J. Reider's sampling schedule due to cleaning of the Primary Clarifiers

Ms. Hoffman mentioned a potential new industry called Eco Pax currently operating in Forks Township hoping it will work in a bigger lot than it currently exists.

Ms. Hoffman stated that, as Mr. Mauro mentioned, in the packet was a Settlement Agreement between the Authority and A.P. Deauville, LLC regarding sludge discharge back in February 2026. They received a notice of violation and the Civil Penalty of $75,000 from the Authority. This is due to a sludge discharge that caused an operational upset, and the agreement is to pay $75,000 over a 12-month period, equaling a payment of $ 6,250.00 each month. The industry has signed the agreement. Once the Authority approves the Agreement, the settlement will be official.

A Motion was made by Mr. Lammi and seconded by Mr. Mauro for **Approval of the A.P. Deaville, LLC Settlement Agreement. Motion Carried (8-0).**

FINANCE COMMITTEE REPORT

Mr. Blanchfield was not present to provide the report.

OPERATIONS REPORT

Mr. Wilson stated that he only had the Operational Report in the packet.
Mr. Wilson stated on next month's agenda will be the annual W.E.T.T sampling results for a permit.

ADDITIONAL REPORT

- **Old Business:** N/A

- **New Business: N/A**

- **Unfinished Business**: Mr. Gaul went over an agenda item from last month's Board meeting concerning formally establishing or confirming the Authority's Committees.

RESOLUTION #2026-06-15B RESOLUTION ESTABLISHING AUTHORITY COMMITTEES AND PROVIDING FOR OTHER MISCELLANOUS MATTERS. Mr. Gaul stated it was established. Mr. Gaul presented proposed Resolution #2026-06-15B - RESOLUTION ESTABLISHING AUTHORITY COMMITTEES AND PROVIDING FOR OTHER MISCELLANEOUS MATTERS. A copy of the proposed Resolution was included in the meeting packet.

Mr. Gaul stated that the Board Chair will be responsible for appointing Committee members and designating the Committee's Chair.

Mr. Gaul stated that on the EAJSA website is a list of Committees and noted that a "Personnel Committee" was among them. Mr. Gaul was not aware of the Personnel Committee conducting any business, and discussed with Mr. Lammi, the listed Committee Chairman, whether the Committee was necessary. Mr. Lammi believed that the Committee was not necessary. Mr. Gaul stated it can be figured out later, and it does not need to be added to the Resolution even though it is listed on the EAJSA Website.

Mr. Gaul stated that Chairman Mr. Hopkins should confirm all Committee appointments at this meeting.

Mr. Gaul stated temporary committees, Document Review Committee and Insurance Committee do not need to be included in the Resolution.

Mr. Gaul stated the Appeals Committee is controlled by the rules and regulations of the IPP Program and does not have to be included in this Resolution.

Mr. Lammi stated that a Personnel Committee is unnecessary because the Authority does not have employees and cannot recall the Personnel Committee ever meeting.

A Motion was made by Mr. Lammi and seconded by Mr. Campos to adopt **RESOLUTION #2026-06 15B, RESOLUTION ESTABLISHING AUTHORITY COMMITTEES, AND PROVIDING FOR OTHER MISCELLANEOUS MATTERS. Motion Carried (8-0).**

Mr. Gaul asked Chairman Mr. Hopkins to confirm each Committee's Members and Chairman. Mr. Hopkins made or confirmed the following appointments:

For Engineering Committee:
Chairman-Bob Lammi
Members:
Dave Hopkins
Bob Blanchfield
Jeff Morgan
Joe Mauro as Consultants

IPP Committee:
Chairman: Joe Mauro
Members:
Bob Blanchfield
Bob Lammi
Bob Werner
Alex Hoffman
Jeff Morgan

Finance Committee:
Chairman- Robert Blanchfield
Members:
Paul James
Bob Lammi
Bob Werner
John Schimmel (non-member)

A Motion was made by Mr. Lammi and seconded by Mr. James to dissolve Personnel Committee.
Motion Carried (8-0).

Mr. Morgan asked Mr. Gaul to name the Surcharge Resolution number for the minutes.
Mr. Gaul stated it is **RESOLUTION #2026-06-15A.**

The meeting was adjourned on a motion made by Mr. Mauro and seconded by Mr. Riegel and unanimously carried, at 5:24 pm.

Respectfully submitted,

Yuslendy Zorrilla

Yuslendy Zorrilla
EAJSA Board Recording Secretary