

**MINUTES OF THE  
EASTON AREA JOINT SEWER AUTHORITY BOARD**

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**February 16, 2021**

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- ❖ The regular monthly meeting of the Easton Area Joint Sewer Authority Board was held at 6:00 p.m. on Tuesday, February 16, 2021. Due to the Covid-19 pandemic, the meeting was held via Zoom video conference, and telephone option. The meeting was open to the public. Each attendee of the meeting could hear each other attendee and be heard by each other attendee.
  
- ❖ The meeting was called to order by Chairman, Robert Lammi, who ordered the roll to be called at 6:02 p.m. Board Members were in attendance via Zoom video conference or telephone option.

#	Member	Municipality	Term Expires	Present	Absent	Time entered
1	Robert Blanchfield	Palmer Township	12/31/2020	X		*
2	Dave Hopkins Vice-Chairman	City of Easton	12/31/2022	X		*
3	Paul James	West Easton Borough	12/31/2024	X		*
4	Robert Lammi Chairman	Palmer Township	12/31/2024	X		*
5	Joseph Mauro	City of Easton	12/31/2020	X		6:05 PM
6	James McGowan Treasurer	Wilson Borough	12/31/2024	X		6:44 PM
7	Charles Peterson	City of Easton	12/31/2023	X		6:32 PM
8	Steven Riegel	Tatamy Borough	12/31/2024	X		*
9	John Van Arman	City of Easton	12/31/2024	X		6:21 PM
10	Tim Weis	Forks Township	12/31/2024	X		*
11	Robert Werner	City of Easton	12/31/2020	X		*

\* Beginning of meeting

\*\* adjournment of meeting

❖ **The following personnel were in attendance via Zoom:**

Mr. Michael Gaul (Solicitor), (Mr. Jeff Morgan, (SC Engineers), Ms. Alex Hoffman, (IPP Manager/Assistant Operations Manager of WWTP), Mr. John Schimmel, (Accountant), Mr. Chuck Wilson, (Operations Manager of WWTP, and Ms. Jennifer Reed (EAJSA Recording Secretary).

❖ **Minutes Approval:**

A motion by Mr. Werner, seconded by Mr. Weis to approve the minutes of the January 19, 2021 regular meeting, was passed by a voice vote (8-0). Mr. Peterson, Mr. McGowan, and Mr. Van Arman were not in attendance at the time of the vote. **Motion Carried.**

❖ **Courtesy of the floor:**

Mr. Seth Welsh was in attendance as a representative for Worth and Company Incorporated. Mr. Welsh elected not to speak at the meeting.

Mr. Hopkins confirmed that he had not received any e-mail or voice mail messages for public comment at the meeting. Ms. Hoffman confirmed that the Authority offices had not received any correspondence through the mail for public comment at the meeting.

***SOLICITOR'S REPORT***

Attorney Gaul, EAJSA Solicitor reported that Chairman Lammi and he reviewed the Authority records in the office and selected important documents to be scanned. Attorney Gaul stated that more review of the EAJSA documents will occur for nuances that may have to do with the Bond issue. The document review committee met regarding the review of bylaws.

***ACCOUNTANT'S REPORT***

Mr. Schimmel reported that two distribution sheets were provided. One for 2020 and one for January 2021 because of the audit for 2020. Mr. Schimmel reported that the signature card info has been received from the bank to be signed and sent back.

A motion by Mr. Mauro, seconded by Werner for approval of the February 2021 bills, all in favor by voice vote, (8-0). Mr. McGowan, Mr. Peterson, and Mr. Van Arman were not in attendance at the time of the vote.

**Motion Carried 2021-02-16 A**

***ENGINEERING COMMITTEE REPORT***

Mr. Hopkins reported that the City has hired a new operator at the wastewater plant. Mr. Hopkins introduced Jennifer Reed (Jennie) to the Board Members.

Mr. Morgan had three items for Board approval.

- ❖ **ITEM 02-01-2021 Approval to Issue Notice of Intent to award Disk Filter System Project**

Bids have been received for the Disk Filter Project. The project had three contracts, structural/mechanical, electrical, and RBC demolition. The total of the bids came in at \$3,450,700. This amount is slightly higher than estimated because the building was enlarged and changed to a block building rather than a pole building. Mr. Morgan stated the funding will come from the remaining 2015 Bond proceeds, the Bond Redemption and Improvement account, or the proceeds of the upcoming Bond issue.

Mr. Morgan reviewed the bids with the Board. For structural and mechanical eight bids were received. Worth and Company was the low bidder. Its bid document was found to be in order.

Mr. Morgan stated that for the RBC demolition there were two interested bidders. One formal bid was received from H&K.

Mr. Morgan stated that for the electrical bids, seven bids were received. However, an issue arose in the electrical work procurement. Originally the Authority received a quote from the disk filter equipment vendor that excluded some electrical equipment. The project was designed around the original vendor proposal. Later, however, the vendor issued another proposal to the general contractors that included such equipment. One bidder on the electrical contract was aware of the change in the vendor's proposal. That company was aware of the change in the vendor's proposal because the bidder also bid on the structural/mechanical (general) contract. The rest of the electrical contractors did not know, and as a result, their bids included more equipment (and costs) than is needed. Mr. Morgan stated he spoke to Mr. Gaul and the Engineering Committee, and their recommendation is that the electrical bids be thrown out, and a quick rebid done of the electrical contract. Mr. Morgan expect that the next round of electrical bids will be lower, once the electrical contractors are aware that the equipment in question is not part of the scope of their work. The Engineering Committee recommends that the structural/mechanical and RBD demolition bids be approved.

A motion by Mr. Hopkins, seconded by Riegel to authorize an award of a contract to Worth and Company, Inc. for the structural/mechanical bid in the amount of \$2,786,00, contingent upon provision of the required contract documents, bonds, and insurance. (9-0). Mr. McGowan & Mr. Peterson were not in attendance at the time of the vote.

**Motion Carried 2021-02-16 B**

A motion by Mr. James, seconded by Mr. Weis to authorize an award of a contract with Haines & Kibblehouse, Inc. for the demolition of the RBC area in the amount of \$337,600, contingent upon provision of the required contract documents, bonds, and insurance., (9-0). Mr. McGowan & Mr. Peterson were not in attendance at the time of the vote.

**Motion Carried 2021-02-16 C**

A motion by Mr. Mauro, seconded by Mr. James to reject all electrical bids and authorize rebidding under new specifications provided by the engineer, (9-0). Mr. McGowan & Mr. Peterson were not in attendance at the time of the vote.

**Motion Carried 2021-02-16 D**

Mr. Gaul stated for the record that the bid tabulations will be attached to the minutes.

❖ **ITEM 02-02-2021 Geotechnical Proposal for 16” Force Main Replacement for Second St. Pump Station**

Mr. Morgan stated the second item for approval is the Force Main Geotechnical work. The Authority is interested in completing two borings on land alongside the Lehigh river and two in the river. Two proposals were received. Based on their experience, conditions, and qualifications, Geo-Science Engineering and Testing was selected as the professional service provider. The base proposal was \$94,055. The proposal also included a component to do supplementary geophysical work.

A motion by Mr. Hopkins, seconded by Mr. Blanchfield to approve the total cost proposal for Geo-Science Engineering and Testing, LLC. in the amount of \$119,555 (9-0). Mr. McGowan & Mr. Peterson lost connection at the time of the vote.

**Motion Carried 2021-02-16 E**

❖ **ITEM 02-03-2021 NRG-Demand Response Program Agreement**

Mr. Morgan reported that NRG sent the Authority a draft agreement to be part of the demand response program. The estimated payment to the Authority for participation in the program is \$8,500 per year which includes a required 1-hour curtailment and \$650 per hour for each additional hour of curtailment. Mr. Morgan stated that, once the installed diesel oxidation catalyst equipment has been paid off, the cost would flip, and more money would come back to the Authority.

A motion by Mr. Blanchfield, seconded by Mr. James to table the NRG-Demand Response Program discussion (9-0). Mr. McGowan & Mr. Peterson lost connection at the time of the vote.

**Motion Carried 2021-02-16 F**

**PRETREATMENT COMMITTEE REPORT**

Ms. Hoffman reported that Administrative Orders and Fines were issued to both Weyerbacher and Bakerly Barn LLC. Both industries will have compliance plans due in the beginning of March along with their fine payments. Both industries

were issued Administrative Orders due to repeated pH violations that have remained unsolved.

### *FINANCE COMMITTEE REPORT*

Mr. Schimmel had nothing to report on behalf of the Finance Committee.

### *AD HOC DOCUMENT REVIEW COMMITTEE REPORT*

The Ad Hoc Committee had nothing to report at this time.

### *OPERATIONS REPORT*

Mr. Wilson reported that the plant is running very well. The Second Street Pump station is being cleaned due to grease. This cleaning occurs less often since the pump station upgrades. It is now cleaned about once every six to eight months.

- ❖ **New Business**: None
- ❖ **Old Business**: Mr. Gaul stated that H&K did not provide the employee verification documents with its bid; H&K must provide these forms as part of its contract documents.
- ❖ **Unfinished Business**: None

The meeting was adjourned on a motion by Mr. Riegel and seconded by Mr. McGowan at 7:10 pm.

Respectfully submitted,  
Alexandria Hoffman-EAJSA Corresponding Secretary/IPP Manager





RECEIVED BY EASTON AREA JOINT SEWER AUTHORITY  
 UNTIL 10:00 AM ON FRIDAY, JANUARY 29, 2020

EASTON WASTEWATER TREATMENT PLANT - RBC FOUNDATION DEMOLITION  
 CONTRACT NO. TP 13

				Haines & Kibblehouse, Inc.	
ITEM NO.	DESCRIPTION	QUAN	UNIT	AMOUNT	TOTAL BID AMOUNT
1	RBC Foundation Demolition	1	LS	\$325,100.00	\$325,100.00
2	Demolition Work Mobilization and Closeout	1	LS	\$2,500.00	\$2,500.00
3	Allowance for Materials Testing	1	LS	\$10,000.00	\$10,000.00
<b>TOTAL BID PRICE FOR CONTRACT NO. TP11 (SUM OF ITEMS NO. 3 THRU 5)</b>					<u><u>\$337,600</u></u>

<b>Bid Documents Submitted:</b>	<b>Bid Form:</b>	X
	<b>Add #1 Acknowledged:</b>	X
	<b>Add #2 Acknowledged:</b>	X
	<b>Bid Bond:</b>	X
	<b>Consent of Surety:</b>	X
	<b>Surety Power of Attorney:</b>	X
	<b>Surety Financial Statement:</b>	X
	<b>Non-Collusion Affidavit:</b>	X
	<b>Experience/Equipment/Financial Statement:</b>	X
	<b>IFB Form:</b>	X
	<b>PWEV Form:</b>	