

MINUTES OF THE EASTON AREA JOINT SEWER AUTHORITY

July 20, 2020

- ❖ The regular monthly meeting of the Easton Area Joint Sewer Authority was held at 6:00 pm via Zoom video conference on Monday, July 20, 2020.
- ❖ The meeting was called to order by Chairman, Richard Marzuoli, who ordered the roll to be called at 6:01 p.m. Members in attendance via Zoom video conference.

#	Member	Municipality	Term Expires	Present	Absent	Time entered
1	Robert Blanchfield	Palmer Township	12/31/2020	X		*
2	Tim Weis	Forks Township	12/31/2019	X		*
3	John Van Arman	City of Easton	12/31/2024	X		*
4	Dave Hopkins	City of Easton	12/31/2022		X	*
5	Paul James	West Easton Borough	12/31/2024	X		*
6	Robert Lammi Vice-Chairman	Palmer Township	12/31/2024	X		*
7	Richard Marzuoli Chairman	City of Easton	12/31/2020	X		*
8	Joseph Mauro	City of Easton	12/31/2020	X		*
9	James McGowan Treasurer	Wilson Borough	12/31/2024	X		*
10	Charles Peterson	City of Easton	12/31/2023	X		6:08 PM
11	Steven Riegel	Tatamy Borough	12/31/2024	X		*
12	Robert Werner	City of Easton	12/31/2020	X		*

* Beginning of meeting

** adjournment of meeting

❖ **The following personnel were in attendance via Zoom:**

Mr. Michael Gaul (Solicitor), Mr. Jeff Morgan, (SC Engineers), Ms. Alex Hoffman, (IPP Manager/Assistant Operations Manager of WWTP), Mr. John Schimmel, (Accountant) and Mr. Chuck Wilson, (Operations Manager of WWTP).

A motion by Mr. McGowan, seconded by Mr. Riegel to approve the minutes of the June 15, 2020 regular meeting, was passed by a voice vote (9-0). Mr. Werner abstained. Mr. Peterson was not in attendance at the time of the vote. **Motion Carried**

❖ **Courtesy of the floor:** None

SOLICITOR'S REPORT

Mr. Gaul reported that he reviewed the organizational documents for the Authority. Mr. Gaul stated that the bylaws for the Authority are outdated and he will begin reviewing them.

ACCOUNTANT'S REPORT

Mr. Schimmel reported that there are a few invoices that were added after the board report was issued, the City of Easton operations invoice, Mr. McFall's invoice, Mr. Gaul's invoice, and Barb's invoice. These invoices bring the total to \$1,309,792.32 for approval.

A motion by Mr. McGowan, seconded by Mr. Mauro for approval of the July 2020 bills, all in favor by voice vote, (10-0).

Motion Carried 2020-07-20 A

ENGINEER'S REPORT

Mr. Morgan had the following updates to provide to the Board;

Mr. Morgan reported that the Authority was awarded an PA DCED Alternative Clean Energy Grant in the amount of \$1,800,000 for the WWTP FOG Receiving/Pre-Treatment Facility and combined heat and power system. Mr. Morgan reported that the Authority has 45 days to accept the grant. Mr. Morgan reported that the Engineering Committee will discuss further, than again at the August Board Meeting.

OPERATIONS REPORT

Mr. Wilson reported that the plant has been running well, solids numbers remain below 10 mg/L. Mr. Wilson stated that the grit screw broke and is working on being repaired. Oxidation Ditch A1 motor was installed and tested in both high and low settings and the secondary clarifiers all were all cleaned.

PRETREATMENT REPORT

Ms. Hoffman reported that all dentists have submitted the One-Time Compliance Report and no non-compliance letters need to be issued. Ms. Hoffman also stated that inspections have been going very well. The pre-inspection phone call has really helped to limit the amount of time needed at the industries.

New Business:

Chairman Marzuoli indicated that he has moved out of the City of Easton and as a result sent a letter to Mayor Panto submitting his resignation from the Easton Area Joint Sewer Authority effective July 21, 2020. The Chairman has been a member of the Authority for 24 years and has provided leadership for many of those years. The members thanked him for his service and presented him with a token of their appreciation.

Lammi indicated that a special election will take place at the August meeting in accordance with the By-Laws.

❖ **Unfinished Business:** None

❖ **Old Business:** None

❖ The meeting adjourned at 6:35 pm.

Respectfully submitted,

Alexandria Hoffman-EAJSA Corresponding Secretary/IPP Manager