

**MINUTES OF THE  
EASTON AREA JOINT SEWER AUTHORITY BOARD  
September 19, 2022, Meeting**

- ❖ The regular monthly meeting of the Easton Area Joint Sewer Authority Board was held at 6:00 p.m. on Monday, September 19, 2022, at the Palmer Library, 1 Weller Place, Easton, Pennsylvania 18045, with Zoom Meeting option. The meeting was open to the public.
- ❖ The meeting was called to order by Chairman, Robert Lammi. Mr. Lammi ordered the roll to be called at 6:00 p.m. Board Members were in attendance in-person and via video conference option. Board members present at the call to order were as follows:

#	Member	Municipality	Term Expires	Present	Absent	Time Entered
1	Robert Blanchfield	Palmer Township	12/31/2025		X	*
2	Luis Campos	City of Easton	12/31/2025		X	*
3	David Hopkins Vice-Chairman	City of Easton	12/31/2022	X		*
4	Paul James	West Easton Borough	12/31/2024	X		*
5	Robert Lammi Chairman	Palmer Township	12/31/2024	X		*
6	Joseph Mauro Jr	City of Easton	12/31/2025	X		*
7	James McGowan Treasurer	Wilson Borough	12/31/2024	X		*
8	Stephen Riegel	Tatamy Borough	12/31/2024	X		*
9	John Van Arman	City of Easton	12/31/2024	X		*
10	Robert Werner	City of Easton	12/31/2025	X		*

\*Beginning of Meeting

\*\*Adjournment of Meeting

Members attending via Zoom Meeting could hear each other meeting attendee and be heard by each other attendee.

❖ **The following personnel were in attendance:**

Michael Gaul (Solicitor), Jeff Morgan (SC Engineers), John Schimmel (Accountant), Chuck Wilson (Operations Manager of WWTP), and Alexandria Hoffman (IPP Manager/Assistant Operations Manager of WWTP), and Erin Lane (EAJSA Recording Secretary/Office Manager of WWTP).

❖ **Agenda and any Amendment Approval:**

A motion was made by Mr. Riegel, and seconded by Mr. James, to approve the posted agenda without amendments. **Motion Carried (7-0, one (1) abstention from Mr. Van Arman).**

❖ **Minutes Approval:**

Chairman Lammi added there was no action taken after the Executive Session at the July 18 meeting. Mrs. Lane will update the minutes to reflect this. A motion was made by Mr. James, and seconded by Mr. Riegel, to approve the minutes of July 18, 2022, with revisions mentioned. **Motion Carried (7-0, one (1) abstention from Mr. Van Arman).**

❖ **Courtesy of the floor:**

Ms. Hoffman confirmed that the Authority had not received any correspondence through phone, email, or mail for public comment at the meeting. No members of the public attended the meeting.

### **SOLICITOR'S REPORT**

Attorney Michael Gaul, EAJSA Solicitor, reported that the Bankruptcy Court has tentatively approved Weyerbacher Brewing Company's (WBC's) sale of its assets to another ownership group. The Bankruptcy Trustee also filed a Motion to Dismiss or convert the Chapter 11 Bankruptcy, once closing on the sale of assets occurs because WBC will have no assets that can be administered or liquidated through the bankruptcy proceeding. The purchaser of the assets intends to operate a brewery business at WBC's prior location using WBC's prior brands.

Mr. Werner requested a review of regulations regarding the Industrial Pretreatment Program (IPP) Cost Recovery to prevent future incidents where an industry fails to pay IPP charges and the EAJSA is unable to recover the unpaid charges. Research should be done to determine best practices and standards for how to mitigate financial impact when a permittee doesn't pay charges in the future.

Atty. Gaul stated he requested Kressler, Wolff and Miller to elevate the Authority's insurance questions within Traveler's, due to the length of time the Authority's questions have been pending.

### **ACCOUNTANT'S REPORT**

Mr. John Schimmel, EAJSA Accountant had nothing to report.

A motion was made by Mr. Mauro, and seconded by Mr. Werner, to approve the September 2022 bills in the amount of \$259,595.02. **Motion Carried (8-0).**

A motion was made by Mr. James, and seconded by Mr. Mauro, to approve Bond Funds Requisition 21-C2022-09, in the total amount of \$191,914.58, in accordance with the Authority Engineer's reports. **Motion Carried 21-C2022-09 A (8-0).**

### **ENGINEERING COMMITTEE REPORT**

Mr. Hopkins reported the 2023 budget goes to the Mayor on October 3 and upon approval will be given to Mr. Schimmel.

Mr. Morgan reported a review of financing for the new Vac Truck. Based on information, Mr. Schimmel recommends \$100,000 down payment.

A motion was made by Mr. Werner, and seconded by Mr. James to approve \$100,000 down payment as recommended by the accountant for Memorandum Item #7-01. **Motion Carried Memorandum Item #7-01 (8-0).**

Mr. Morgan provided an update on the Bar Screen Project. There is a supply chain delay with the GE PLC part which is now expected mid-to-late October. Installation of the controls will go into November. Because of these delays, the contracts will have to be extended.

Mr. Morgan updated on the Disk Filter Project. The facilities have been started in automatic mode and is running well during the tests. Mr. Wilson stated the results are showing great performance with nearly a 50% reduction during the testing.

### **PRETREATMENT COMMITTEE REPORT**

Mr. Mauro stated the IPP Committee met on September 8.

Ms. Hoffman reported a visit to The Flying Meatball will be done, with the potential for the company to join the program. She also reported Weyerbacher's closing inspection will be scheduled, with the new owner submitting a permit application before discharge is permitted.

### **FINANCE COMMITTEE REPORT**

Mr. Schimmel reported the Committee will be meeting to go over the 2023 budget on Thursday, October 20 at 1:00p.m. A meeting invite will be sent out to those on the committee.

### **AD HOC DOCUMENT REVIEW COMMITTEE REPORT**

Atty. Gaul reported there will be more documents to review and update after the insurance review is completed.

### **INSURANCE REVIEW COMMITTEE REPORT**

Chairman Lammi restated the Traveler's representative is out on leave, but a request to escalate to the next available representative was made by Atty. Gaul to be able to proceed with next steps.

### **OPERATIONS REPORT**

Mr. Wilson reported the plant is running well. In preparation for the Disk Filter going into service, the clarifiers were cleaned. The aerator MCC breaker had to be replaced and the Chlorine Analyzer was reprogrammed by the company due to it working incorrectly.

### **ADDITIONAL REPORTING**

- ❖ **Old Business:** None
- ❖ **Unfinished Business:** None
- ❖ **New Business:** Mr. Schimmel stated Palmer & Company has closed. Barbacane, Thornton & Company out of Delaware worked on the previous audit with Keith Fleming from Palmer & Company. Mr. Schimmel recommends moving forward with Barbacane, Thornton & Company based on conversations with Mr. Fleming. Mrs. Lane will reach out to Pam, with Barbacane, Thornton & Company for a proposal. A vote will be completed at next month's meeting.

The meeting was adjourned on a motion by Mr. Werner, and seconded by Mr. Mauro, and unanimously carried, at 7:05 p.m.

Respectfully submitted,

Erin Lane, EAJSA Recording Secretary